

TEXOMA COUNCIL OF GOVERNMENTS
MINUTES

Executive Committee Meeting
Thursday, February 21, 2008 - 5:30 p.m.

Members Present: Jimmy Doyle, Obie Lee Greenleaf, Janet Gott, Cecil Jones, Bill Lindsay, Glenn Loch, Gene Short, Maria Vega, Cary Wacker, Nancy Webb, Al Zorrilla

- A. Bill Lindsay called the meeting to order and a quorum was declared of the Executive Committee.
- B. Executive Director's Report
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| * Update on 40 th Anniversary Celebration | * Texoma Workforce Consortium Upcoming Summits--Education and Manufacturing |
| * TAPS Update | * Grayson Disaster Relief status |
| * Van Alstyne Sr. Housing Grand Opening | * Employment Opportunities |
| * 2-1-1 Celebrations | * Website Launch |
- C. A motion was made by Obie Lee Greenleaf to approve the minutes of - September, October, November 2007. The motion was seconded by Cecil Jones. Motion carried.
- D. CONSENT - A motion was made by Jimmy Doyle to approve the consent items as presented. The motion was seconded by Obie Lee Greenleaf. Motion carried.
1. Liabilities for January 2008
 2. Accept the report of investments for the period ended April 30, 2007, July 31, 2007, October 31, 2007, and January 31, 2008.
 3. Authorize approval of the Section 8 Management Assessment Program certification for the Fiscal Year ending December 31, 2007.
 4. Authorize staff to:
 - a. Submit for and accept the Federal Transit Administration, Section 5307 Grant for Intermodal Transportation Planning, Transit Operations and Capital in the Sherman - Denison Urban area.
 - b. Submit for and accept associated funding for Intermodal Transportation Planning, Transit Operations and Capital in the Sherman - Denison urban area
 - c. Submit and accept transportation planning local urban funds for each year.
- E. Action
1. A motion was made by Gene Short to accept the recommendation from staff to select Pattillo, Brown & Hill, L.L.P. of Waco, Texas as auditor for fiscal year ending April 30, 2008. The motion was seconded by Glenn Loch. Motion carried.
 2. A motion was made by Glenn Loch to accept the recommendation of the Texoma COG Budget and Bylaws Committee regarding TCOG budget for FY 2008-2009, May 1, 2008, through April 30, 2009:
 - a. Approve Proposed Finance Plan for FY 2008-2009
 - b. Approve Salary Schedule and Staffing Level for FY 2008-2009
 - c. Set Indirect Cost Allocation Rates at 15.81% for General and Administrative Expense and 17.95% for On-Site Programs using a base of appropriate Direct Personnel Costs for FY 2008-2009 and adopt FY 2008-2009 holiday schedule.
 - d. Set Employee Benefit Rate at 43.8% for FY2008-2009 and adopt FY2008-2009 holiday schedule.
 - e. Approve dues structure for FY2008-2009 at 0% rate increase.
 - f. Approve extension of Gallagher Building loan payments for FY2008-2009, \$17,202 per month.The motion was seconded by Cary Wacker. Motion carried.
 3. No action taken regarding TCOG's budget.
 4. A motion was made by Glenn Loch to accept TCOG Procedure 95-01-1, Investment Policy, as presented. The motion was seconded by Cecil Jones. Motion carried.
 5. A motion was made by Cary Wacker to approve the Natural Resources Advisory Committee recommendations to appoint the selected nominees to the committee. The motion was seconded by Obie Lee Greenleaf. Motion carried.

6. A motion was made by Cary Wacker to:
 - a. Approve FY 08 Solid Waste Grants projects as recommended by Natural Resources Advisory Committee
 - b. Authorize execution of contracts with entities approved for FY 08 Solid Waste Grant funding by the Texas Commission on Environmental Quality.The motion was seconded by Obie Lee Greenleaf. Motion carried.
7. A motion was made by Obie Lee Greenleaf to approve the submission of a grant application to the Community Action for a renewed environment (CARE) program sponsored by the U.S. Environmental Protection Agency (EPA) and accept funding if approved. The motion was seconded by Jimmy Doyle. Motion carried.
8. A motion was made by Glenn Loch to review and approve a Succession Policy. The motion was seconded by Cecil Jones. Motion carried.
9. A motion was made by Glenn Loch to authorize the creation of an Assistant Planner position in the Criminal Justice and Emergency Planning section for a period of 12 months to assist with mitigation planning at a salary not to exceed \$36,800 annually. The motion was seconded by Obie Lee Greenleaf. Motion carried.

The above minutes are true and correct to the best of my knowledge and understanding.

Mary Smith, Recording Secretary